SUMMARY

APPOINTMENT OF ASSISTANTS TO THE GENERAL MANAGER
TO SIGN DEEDS, CONTRACTS, ETC.

Background and Discussion

From time to time the listing of OSP Managers, Contracting Officers, and Legal Officers, as well as GTRC officials, who execute the various contracting and related documents on behalf of GTRC is updated. These are the primary officials who have negotiated or administered the various transactions. Each document is also signed by the President, General Manager, Vice-President for Research, Secretary, Assistant Secretary, Treasurer, or Assistant Treasurer.

Recommendation

That the following resolution be approved.
APPOINTMENT OF ASSISTANTS TO THE
GENERAL MANAGER TO SIGN DEEDS, CONTRACTS, ETC.

WHEREAS, Section 1, Article VIII of the Bylaws provides:

“Except as expressly set forth in Sec. 2 of this Article, all deeds, notes and all other contracts on behalf of the Corporation shall be signed by the President or Vice President and General Manager, or such other officer or employee, if any, designated by the Board from time to time to act as Assistant to the General Manager, signing with the Secretary, Assistant Secretary or Treasurer.”

WHEREAS, qualified personnel are available to act as Contracting Officers, Legal Officers or Licensing Officials for the Corporation in the conduct of day-to-day business operations, and

WHEREAS, varied duties of the General Manager require assistance in day-to-day contracting operations, to provide operational management;

NOW THEREFORE, BE IT RESOLVED, that the following are designated and appointed officers of the Corporation to serve as Contracting Officers etc., and Assistants to the General Manager for the purpose of signing all contracts on behalf of the Corporation, signing with the President, General Manager, Vice President for Research, Secretary, Assistant Secretary, or Treasurer:

(a) for all contracting matters:

Director, Office of Sponsored Programs
(current incumbent, G. Duane Hutchison, or successor)

(b) for proposals, contracts, subcontracts, contract administration matters and equivalent documents only:

Asst. Director, Office of Contract Administration
(current incumbent, Robert D. Simpkins, or successor)

Contracting Officer, Office of Sponsored Programs
(current incumbent, David R. Hendrix, or successor)

Contracting Officer, Office of Sponsored Programs
(current incumbent, Paul Hart, or successor)

Contracting Officer, Office of Sponsored Programs
(current incumbent, Christopher E. D’Urbano, or successor)

Contracting Officer, Office of Sponsored Programs
(current incumbent, Roy D. Farmer, or successor)

Contracting Officer, Office of Sponsored Programs
(current incumbent, Lucy Yarbrough, or successor)
Contracting Officer, Office of Sponsored Programs (current incumbent, Joel Kennedy, or successor)

Contracting Officer, Office of Sponsored Programs (current incumbent, Janis L. Goddard, or successor)

Contracting Officer, Office of Sponsored Programs (current incumbent, Teri H. Hansen or successor)

Contracting Officer, Office of Sponsored Programs (current incumbent, Lakita Cordova Brooks or successor)

Contracting Officer, Office of Sponsored Programs (current incumbent, Debbie Hobbs or successor)

Contracting Officer, Office of Sponsored Programs (current incumbent, Stacey Oliver-Gooden or successor)

Contracting Officer, Office of Sponsored Programs (current incumbent, Sophia Herbert-Peterson or successor)

Contracting Officer, Office of Sponsored Programs (current incumbent, Scott Goodwin, or successor)

Contracting Officer, Office of Sponsored Programs (current incumbent, James W. Berkowitz, or successor)

Contracting Officer, Office of Sponsored Programs (current incumbent, Vannessa Daniels, or successor)

Contracting Officer, Office of Sponsored Programs (current incumbent, Anita McKinney, or successor)

Contracting Specialist, Office of Sponsored Programs (current incumbent, Christopher Doyle, or successor)

Contracting Officer, Office of Sponsored Programs (current incumbent, Sherry Levy, or successor)

Contracting Officer, Office of Sponsored Programs (current incumbent, Julian Stalvey, or successor)

Contracting Officer, Office of Sponsored Programs (current incumbent, Serelia Woods, or successor)

Contracting Officer, Office of Sponsored Programs (current incumbent, Roberta Burke, or successor)
Contracting Officer, Office of Sponsored Programs
(current incumbent, Marita Melaugh, or successor)

Contracting Officer, Office of Sponsored Programs
(current incumbent, Dana Simpson, or successor)

Contracting Officer, Office of Sponsored Programs
(current incumbent, Angie Steltzer, or successor)

Contracting Officer, Office of Sponsored Programs
(current incumbent, Pamela Ware Brooks, or successor)

Contracting Specialist, Office of Sponsored Programs
(current incumbent, Larissa Woods, or successor)

Contracting Specialist, Office of Sponsored Programs
(current incumbent, Dan Sibble, or successor)

Trainer, Officer of Sponsored Programs
(current incumbent, Garrett Steed, or successor)

(c) for contract closeout and termination documents only:

Asst. Director, Office of Contract Administration
(current incumbent, Robert D. Simpkins, or successor)

Project Coordinator, Office of Sponsored Programs
(current incumbent, Sharon Rollow, or successor)

Contract Specialist, Office of Sponsored Programs
(current incumbent, Greg Bradley, or successor)

(d) for technology licensing and intellectual property management documents including material transfer agreements, and Non-disclosure agreements:

Director, Office of Technology Licensing
(current incumbent, Kevin Wozniak, or successor)

Technology Licensing Associate
(current incumbent, Marie-Christine Reames, or successor)

(e)

Technology Licensing Associate
(current incumbent, Lauren MacLanahan, or successor)

Technology Licensing Associate
(current incumbent, Terry Stout, or successor)

Technology Licensing Associate
(current incumbent, Cheryl Junker, or successor)

Technology Licensing Associate
(current incumbent, Patrick Reed, or successor)

for patent prosecution matters to be filed with appropriate patent offices

Intellectual Property Administrator
(current incumbent, Kim Dunn, or successor)

(f) For bank transfers, as individually approved by the General Manager, to various GTRC Bank of America accounts and for transfer to the Georgia Institute of Technology.

Manager, Director of Accounting
(current incumbent, Barbara Alexander, or successor)

Account Manager I
(current incumbent, Sheila Willis, or successor)

(g) for faculty mortgage agreements with Bank of America.

Manager, Director of Accounting
(current incumbent, Barbara Alexander, or successor)

(h) for security documents

Director, Research Security and Facility Security Officer
(current incumbent Albert L. Concord, or successor)

Associate Director of Research Security
(current incumbent Enoch F. Gamble, or successor)

Contractor Program Security Officer
(current incumbent William E. Gregory, or successor)

(i) for non-disclosure agreements, contract administration documents, and export administration documents

Associate Vice President, Legal Affairs and Risk Management
(current incumbent, Pat McKenna, or successor)

Chief Legal Advisor
(current incumbent, or successor)

Senior Attorney
(current incumbent, Pamela Rary, or successor)

Senior Attorney
(current incumbent, Gary Wolovick, or successor)

Senior Attorney
(current incumbent, Kathleen Wasch, or successor)

Senior Attorney
(current incumbent, Hyen Sung, or successor)

Senior Attorney
(current incumbent, Yolonda Cameron, or successor)

Attorney
(current incumbent, Shelley Hildebrand, or successor)

Attorney
(current incumbent, Sheila Cranman, or successor)

Attorney
(current incumbent, Susan Estroff, or successor)

(j) for public relations, copyrights and photographs

Vice President of Communications and Marketing
(current incumbent, Michael Wharton, or successor)

(k) for specialized service agreements, memorandum of understandings and contracts

Executive Asst. to Associate Vice President for Research and the Director of OSP
(current incumbent, Anita L. McKinney, or successor)

BE IT FURTHER RESOLVED, that Contracting Officers and Assistants to the General Manager are appointed at no salary by virtue of said offices.

BE IT FURTHER RESOLVED, that all authorizations to sign deeds, notes and all other contracts made prior to the date of this resolution are terminated.
SUMMARY

APPOINTMENT OF ASSISTANTS TO THE GENERAL MANAGER
TO SIGN DEEDS, CONTRACTS, ETC.

Background and Discussion

From time to time the listing of OSP Managers, Contracting Officers, and Legal Officers, as well as GTARC officials, who execute the various contracting and related documents on behalf of GTARC is updated. These are the primary officials who have negotiated or administered the various transactions. Each document is also signed by the President, General Manager, Vice President for Research, Secretary, Assistant Secretary, Treasurer, or Assistant Treasurer.

Recommendation

That the following resolution be approved.
APPPOINTMENT OF ASSISTANTS TO THE
GENERAL MANAGER TO SIGN DEEDS, CONTRACTS, ETC.

WHEREAS, Section 1, Article VIII of the Bylaws provides:

“Except as expressly set forth in Sec. 2 of this Article, all deeds, notes and all other contracts on behalf of the Corporation shall be signed by the President or Vice President and General Manager, or such other officer or employee, if any, designated by the Board from time to time to act as Assistant to the General Manager, signing with the Secretary, Assistant Secretary or Treasurer.”

WHEREAS, qualified personnel are available to act as Contracting Officers, Legal Officers or Licensing Officials for the Corporation in the conduct of day-to-day business operations, and

WHEREAS, varied duties of the General Manager require assistance in day-to-day contracting operations, to provide operational management;

NOW THEREFORE, BE IT RESOLVED, that the following are designated and appointed officers of the Corporation to serve as Contracting Officers etc., and Assistants to the General Manager for the purpose of signing all contracts on behalf of the Corporation, signing with the President, General Manager, Vice President for Research, Secretary, Assistant Secretary, or Treasurer:
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